

Calibration and Metrology Services
Request for Proposal (RFP) - Record of Revisions from Draft RFP

Section	Change	Remarks
TOC	Updated Table of Contents, as required.	
SF33 and RFP	Replaced Solicitation Number 9-BJ4-V50-04-01P with NNJ04050170R	
C 2.1	Added part n): "Personnel Requirements: The experience, educational, and staffing level stated in the management plan will be maintained to meet contract objectives for the period of the contract.	
DRD01 Management Plan	Added section m: "All employees must maintain the education and experience level for the respective Standard Labor Category (SLC) as accepted by the Government in the proposal."	
C 2.1	Added as part o): "The contractor shall furnish all resources and facilities necessary for the performance of this SOW. The resources include personnel, materials, supplies, and equipment necessary to provide the required services, except for those specifically identified as Government-furnished or installation-provided, in accordance with the contract terms and conditions."	
C 3.2	Deleted: "See the Technical Reference Library for a current listing of the SOPs."	
H.7(e)	Revised From: "If initiated by the contractor, the contractor's proposal shall be submitted within 90 days of the last day of the contract performance period. If requested by the Contracting Officer, the proposal shall be submitted within 90 days of the request." Revised To: "If initiated by the contractor, the contractor's proposal shall be submitted within 60 days of the last day of the contract performance period. If requested by the Contracting Officer, the proposal shall be submitted within 60 days of the request."	
I.1 part II	Clause 1852.215-84 revised Ombudsman to reflect new contact of: Randy K. Gish/AC, 2101 NASA Parkway, phone: 281-483-0490, facsimile: 281-483-2200, and randy.k.gish@nasa.gov	
I.2	Clause 52.204-1 deleted and remaining sections renumbered.	
Table L2	Relaxed recommended experience for Safety and Quality Manager from 10 years to 5 years.	

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L1.2.1	<p>Far 52.215-1 removed Alternate 1.</p> <p>Revised (f)(4) from: The Government intends to evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.</p> <p>Revised (f)(4) to: The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.. The Government reserves the right to conduct discussions if the Contracting officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.</p>	
L2.4.1	<p>Revised From: "Table L2 addresses the recommended qualifications and experience levels of SLCs that are to be used for proposal purposes."</p> <p>Revised To: "Table L2 addresses the recommended qualifications and experience levels of SLCs that are to be used for proposal and evaluation purposes."</p> <p>Added: "Relevant experience, when explained, may be considered as substitution for recommended education qualifications."</p>	
L2.4.1.1	<p>Revised From: Describe your approach to accomplishing the SOW tasks. An outline of the SOW is included here as Table</p>	

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	<p>L1. The offeror shall format sections 1 – 10 of Volume I of their proposals corresponding to SOW subsections as shown in Table L1.”</p> <p>Revised To: “Describe the approach to accomplishing the SOW. An outline of the SOW is included here as Table L1. The offeror shall format sections 1 – 10 of Volume I of their proposals corresponding to SOW tasks and sub-tasks as shown in Table L1.”</p> <p>Revised From: For each section 1 – 10 of your proposal Volume 1 shown in Table L1:</p> <p>a) State how you will accomplish the corresponding SOW tasks and sub-tasks in enough detail to show that you understand the requirements. b) Include innovative approaches, efficiencies, or cost savings and provide substantiation. c) Discuss applicable policies, procedures, and operational techniques. d) List any risks you identify to accomplishing the SOW and how these risks will be mitigated. e) Quantify and justify by narrative the amounts for types of Non-Labor Resources (NLRs) required. The IGE for NLRs is included in Table L4. f) Quantify proposed labor resources in terms of Full Time Equivalent (FTEs) using applicable Standard Labor Categories (SLCs) in Table L2. Follow the format of the template in Table L5 and provided with the RFP as the file 46 Section L Technical_Resources_Templates.xls. Justify the skill mix proposed by corresponding narrative. The labor Independent Government Estimate (IGE) is included here in Table L3.</p> <p>Revised To: For each section 1 – 10 of your proposal Volume 1 shown in Table L1:</p> <p>For the following parts a) through d), individually address all corresponding tasks and sub-tasks. For example, section 6 of the offeror’s proposal will individually address the requirements of SOW sections 3.2, 3.2.1, 3.2.2, and 3.2.3.</p> <p>For the following parts e) and f), provide only composite quantities for each proposal section that include resources required for all tasks and sub-tasks. For</p>	
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	<p>example, section 6 of your proposal will address all NLRs and labor resources for SOW sections 3.2, 3.2.1, 3.2.2, and 3.2.3 as summarized quantities at the 3.2 level.</p> <ul style="list-style-type: none">a) State how you will accomplish the SOW in enough detail to show that you understand the requirements.b) Include innovative approaches, efficiencies, or cost savings and provide substantiation.c) Discuss applicable policies, procedures, and operational techniques.d) List any risks you identify to accomplishing the SOW and how these risks will be mitigated.e) Quantify and justify by narrative the amounts for types of Non-Labor Resources (NLRs) required. The IGE for NLRs is included in Table L4.f) Quantify proposed labor resources in terms of Full Time Equivalents (FTEs) using applicable Standard Labor Categories (SLCs) in Table L2. Follow the format of the template in Table L5 and provided with the RFP as the file 46 Section L Technical_Resources_Templates.xls. Justify the skill mix proposed by corresponding narrative. The labor Independent Government Estimate (IGE) is included here in Table L3.	
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L2.5.1	<p>Revised From: "In this Volume, you are requested to include up to one page of introductory material about the experience and performance of your company and major subcontractors (if proposed)."</p> <p>Revised To: "In this Volume, you are requested to include up to one page of introductory material about the experience and performance of your company, and up to one page each for major subcontractors (if proposed)."</p>	<p>Changed to clarify allowance for introductory material up to one page for each subcontractor proposed in addition to one page for prime proposed.</p>
L2.6.2.3	<p>Removed: "(which will be the multiplication of FTEs on the TRST and the productive hour conversion factor)"</p>	<p>TRST is an acronym never defined in this RFP and this parenthetical reference is not needed.</p>
L2.6.2.9 a)	<p>Added: "The "Actual Incumbent Labor Rate" column is only applicable to incumbent contractors. The incumbent shall include the actual current incumbent labor rate for each Standard Labor Category. The "FTE" column includes all personnel proposed by Standard Labor Category. "</p>	
L2.6.2.9 b)	<p>Added: "The "Actual Incumbent Labor Rate" column is only applicable to incumbent contractors. The incumbent shall include the actual current incumbent labor rate for each Standard Labor Category. The "FTE" column includes all personnel proposed by Standard Labor Category."</p>	

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<p>L2.6.2.9</p>	<p>Added as part e): "Total Compensation Template (e): Incumbent Assumptions-Contract Year 1: TC(e)</p> <p>This template is required of the Offeror proposed as prime and all proposed subcontractors (major and minor). This template provides visibility into any incumbency assumptions proposed by each Offeror pertaining to incumbency labor rates and incumbency seniority rights for fringe benefit purposes. Offerors shall select only one option in each category.</p> <p>By selecting "Proposing to pay current incumbent labor rates" and/or "Proposing to maintain seniority rights for fringe purposes," the Government assumes the Offeror will maintain current levels of pay and/or maintain seniority rights for all incumbent labor retention proposed. All Offerors shall provide supporting rationale in narrative form explaining any specific details.</p> <p>By selecting "Proposing to <u>not</u> pay current incumbent labor rates" and/or "Proposing to <u>not</u> maintain seniority rights for fringe purposes," all Offerors shall provide supporting rationale in narrative form explaining any specific details.</p> <p>Explain how your proposed salary structure will allow you to capture qualified incumbent personnel if hiring any of the incumbent workforce is proposed. Also explain how not maintaining seniority rights for fringe benefit purposes will allow you to capture and maintain any of the incumbent workforce.</p> <p>By selecting "Other," the Government expects to see visible and compelling rationale how the Offeror expects to retain any incumbent labor proposed. All Offerors shall provide supporting rationale in narrative form explaining any specific details rationale."</p>	
<p>Section L Cost templates from L2.6.2.9 file 45 Section L Cost_Templates.xls</p>	<p>Added to Excel file listed: Worksheet TC(e) Total Compensation Template (e): Incumbent Assumptions-Contract Year 1</p>	
<p>L2.6.2.11</p>	<p>Revised From: "This template is very similar to the TRST and shall be..."</p> <p>Revised To: "This template shall be..."</p>	<p>TRST is not defined in this RFP and the reference is not needed.</p>